



staff use only

Entered By: _____ Owner: TPC Prod. Org. Other Tape #: _____

Date Entered: _____ Local: _____ Non-Local: _____ Ingest: Prod/Sub: _____ Staff: _____

Request for Cablecast

Producer: _____ Phone #: _____ Date: _____

Title (w/ Episode #): _____ Sub-Title: _____

One-Shot? _____ Series? _____ Weekly: _____ Monthly: _____ # Programs Submitted: _____

Please check box if program contains indecent material.

Pre-roll: _____: _____ Program length: _____: _____

Suggested Air-Time (not Guaranteed): _____

Origin:
(please circle one)
Local-CH Local-RDU
Non-Local
TPC8 Satellite



Day: _____ Time: _____

Technical Requirements

Initials on line indicates that you have read and complied with the technical requirements set out by **The Peoples Channel**.

Format: (please circle one) DVD - MiniDV - SVHS - VHS

_____ Contains only one program.

_____ Submissions are clearly labeled (on the case **AND** media) with Program title (w/ episode #), Program length, and Producer/Sponsor's name.

_____ Contains, as the last image for at least 15 seconds, Producer/Sponsor identification and contact information. **TPC staff can add this text for a \$5 fee.**

_____ Any program produced entirely with The Peoples Channel equipment must carry the following acknowledgement in the credits: **"This show was produced through the facilities of The Peoples Channel"**. **TPC staff can add this text for a \$5 fee.**

_____ Any program produced in part using The Peoples Channel's equipment must carry either the above statement or the following acknowledgement: **"Portions of this program were produced through the facilities of The Peoples Channel"**. **TPC staff can add this text for a \$5 fee.**

_____ Any program containing materials that is inappropriate for children or may be offensive to some viewers must carry the following disclaimer (in written & spoken form) for a minimum of 15 seconds at the beginning of the program: **"The following program contains material which may be inappropriate for viewing by children & young people, or may be considered offensive by some viewers. Viewer discretion is advised. The content of this program is solely the responsibility of [insert Producer/Sponsor's name] and not the Peoples Channel, its staff, or its Board of Directors."** Programs longer than 28 minutes must carry the same disclaimer for 15 seconds within each subsequent 30 minutes of the program. **TPC staff can provide this content for a \$5 fee.**

Format Conversion

Any program submitted on a format other than DVD **MUST** be converted to an MPG2 file for broadcast. **This can be completed by the Producer/Sponsor at TPC for free or staff can provide this service for a \$5 fee.**

please see backside for legalities

Subject

(please circle all that apply)

Educational - Entertainment - Film Festival - Health

Informational - Local Affairs - Music

NC Related - PSA - Public Affairs - Soapbox - Spiritual

Production Type

(please circle one)

Audio - Editing

Field - Graphics

Studio - Other

All questions or concerns regarding this program should be addressed to:

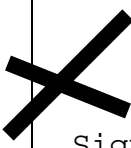
Name: _____ Ph: _____ Email: _____

**BE AWARE THAT THE ABOVE INFORMATION WILL BE PROVIDED TO VIEWERS WHO CONTACT
THE PEOPLES CHANNEL WITH COMMENTS ABOUT YOUR CABLECAST.**

Indemnification Clause:

I have made all appropriate arrangements with and have obtained all clearances from broadcast stations, networks, sponsors, music licensing organizations, performers (or their representatives), guests, and without limitation from the forgoing of any and all persons as may be necessary to transmit my program material over the facilities of The Peoples Channel. I hereby indemnify and hold The Peoples Channel, its officers and employees, harmless from and against any and all loses, claims, damages, liabilities or amounts paid in settlement of pending or threatened litigation which arises out of or are based upon the content of programming being furnished or produced by me including without limitation, an assertion of defamation, copyright infringement or other rights of privacy, and shall reimburse The Peoples Channel, directors, officers, and/or employees for any legal and/or other expenses incurred by them in connection with investigating any such claims or defending any such actions, and in connection with this indemnity, The Peoples Channel shall have the right to select a defense council of its choice.

I have reviewed and understand The Peoples Channel's policies and procedures and will abide by them at all times.

 Signature: _____ Date: _____

If producer is a minor (under 18 years of age): I declare that I am the parent or legal guardian of the above named minor and that I hereby authorize, approve and agree to the above.

Name: _____ Phone: _____

Relationship: _____ Email: _____

Signature: _____ Date: _____